

DSH Institute of Technology

DK290(W) • Platinum Walk, Setapak, Kuala Lumpur

Enquiry Form — Terms & Conditions

Effective Date: 1 January 2025 • Version 1.2

Please read these Terms and Conditions ("Terms") carefully before submitting an enquiry form to DSH Institute of Technology ("DIT", "we", "us", "our"). By completing and submitting the online enquiry form, you ("applicant", "you", "your") acknowledge that you have read, understood, and agree to be bound by these Terms.

1. Nature of Enquiry

Submission of the online enquiry form constitutes an expression of interest only and does **not** constitute an application for admission, an offer of a place, or a guarantee of enrolment at DSH Institute of Technology.

Admission is subject to (a) the applicant meeting the programme-specific entry requirements, (b) the availability of places in the selected programme, and (c) the satisfactory verification of all documents and information provided.

DIT reserves the right to decline any enquiry or subsequent application without providing a reason.

2. Accuracy & Completeness of Information

You declare and warrant that all information and documents submitted in connection with your enquiry are true, accurate, complete, and not misleading.

Consequences of false information include:

- Automatic disqualification of your enquiry or application.
- Termination of enrolment if discovered after commencement of studies.
- Possible referral to the relevant authorities where fraudulent documents are involved.

If any information changes after submission, you are responsible for notifying DIT promptly in writing.

3. Personal Data Protection

DIT collects, uses, and processes your personal data in accordance with the **Personal Data Protection Act 2010 (PDPA), Malaysia**.

Data we collect includes:

- Full name, identity card (MyKad) number or passport number.
- Date of birth, nationality, and contact details (phone number and email address).
- Academic background, programme of interest, and any additional information you choose to provide.

How we use your data:

- To process your enquiry and assess your eligibility for the selected programme.
- To communicate with you regarding your application, enrolment, and programme updates.

- To comply with regulatory requirements of the Ministry of Higher Education Malaysia (MOHE) and other relevant authorities.
- To send relevant marketing and programme information where you have provided consent.

Your personal data will **not** be sold, rented, or disclosed to third parties without your written consent, except as required by law or as necessary to fulfil the purposes stated above.

You have the right to access, correct, or withdraw consent for the use of your personal data by contacting us at admissions@dit.edu.my.

4. Communication Consent

By submitting the enquiry form, you consent to DIT and its authorised representatives contacting you through the following channels using the contact details you have provided:

- Telephone calls and SMS messages.
- Email correspondence.
- WhatsApp or other instant messaging platforms.

You may withdraw communication consent at any time by emailing admissions@dit.edu.my. Please note that withdrawal of consent may affect DIT's ability to process your enquiry.

5. Fees and Financial Matters

Submission of an enquiry form does not attract any fee. However:

- A formal **registration/application fee** (if applicable) will be communicated to you at the time of official enrolment offer.
- All **tuition fees, accommodation fees, and miscellaneous charges** will be outlined in the official Letter of Offer and/or Fee Schedule provided upon acceptance of a place.
- Registration fees paid upon formal enrolment acceptance are **non-refundable** unless DIT cancels the programme or an explicit written exception is granted by DIT management.
- DIT reserves the right to revise its fee structures with reasonable prior notice, in accordance with applicable regulations.

Financial assistance, scholarships, PTPTN loans, and instalment payment plans may be available to eligible students. Details will be provided during the official admissions process.

6. Academic Conduct and Student Obligations

Upon formal enrolment, students are required to comply with all institutional policies, including:

- **Student Code of Conduct:** Respectful behaviour toward staff, fellow students, and institutional property is mandatory.
- **Attendance Policy:** Minimum attendance requirements as stipulated by MOHE and programme accreditation bodies must be met.
- **Academic Integrity:** Plagiarism, cheating, and academic dishonesty are strictly prohibited and may result in disciplinary action.
- **Programme-specific Requirements:** Compliance with any professional body requirements (e.g. Malaysian Nursing Board, Pharmacy Board Malaysia) is mandatory for relevant programmes.

7. Intellectual Property

All course materials, learning resources, and institutional content provided by DIT remain the intellectual property of DSH Institute of Technology or its licensors. Reproduction, distribution, or commercial use of such materials without prior written consent from DIT is strictly prohibited.

8. Limitation of Liability

DIT shall not be liable for any indirect, incidental, or consequential losses arising from the submission of an enquiry form, including but not limited to reliance on any verbal representations made by DIT staff prior to formal offer.

DIT shall not be responsible for any technical failure or delay in receiving your enquiry due to internet connectivity issues, system maintenance, or other circumstances beyond DIT's reasonable control.

9. Amendments to Terms

DIT reserves the right to amend these Terms at any time. The latest version will be published on the DIT official website at <https://dit.edu.my>. Continued use of DIT's enquiry or application services following any amendment constitutes acceptance of the revised Terms.

10. Governing Law and Dispute Resolution

These Terms are governed by and construed in accordance with the **laws of Malaysia**. Any dispute, controversy, or claim arising out of or in connection with these Terms shall be subject to the exclusive jurisdiction of the courts of Malaysia.

DIT encourages resolution of disputes through direct communication in the first instance. Complaints may be directed to admissions@dit.edu.my or by calling **03-4144 3800**.

11. Contact Information

For enquiries regarding these Terms, please contact:

- **Admissions Office:** DSH Institute of Technology
- **Address:** 59-0, Block E, Platinum Walk, No. 2, Jalan Langkawi, Taman Danau Kota, Setapak, 53300 Kuala Lumpur, Malaysia.
- **Email:** admissions@dit.edu.my
- **Phone:** 03-4144 3800
- **Website:** <https://dit.edu.my>

By ticking the agreement checkbox on the enquiry form, you confirm that you have read, understood, and agree to these Terms and Conditions in full.